

Palmetto City Council
September 10, 2001 4:00 PM

Elected Officials Present:

Pat Whitesel, Mayor
Shirley Bryant, Vice-Mayor
Tamara Cornwell, Council Member
Donna Keefer, Council Member
Mary Lancaster, Council Member
Brian Williams, Council Member

Staff and others present:

Karen A. Conlon, City Clerk
Capt. Kenny Bright, Palmetto Police Department
Allen Tusing, Public Works Department
Karen Simpson, Finance Director
Sharon Jones, Human Resources Director
Tanya Lukowiak, CRA Executive Director
Diane Ponder, Administrative Assistant

Mayor Whitesel called the meeting to order at 4:00 p.m.

Employees serving the city with ten years and longer of employment were recognized by the Mayor and Council.

1. COMPUTER SOFTWARE

Mrs. Conlon advised Council the package to update the city's computer would range in cost of approximately \$153,000, which includes the hardware, software, internet and the first year's maintenance. She also informed Council the city auditor was confirming the program is GASB 34 compliant.

MOTION: Ms. Bryant moved Mrs. Keefer seconded and motion carried unanimously to move forward with the computer system as presented contingent upon satisfied results from our CPA that it is GASB 34 compliant.

2. 13TH AVENUE PARKING PROPOSAL

Mayor Whitesel reported the department heads had visited the area as requested by Council. Discussion was held on how the "No Parking Anytime" signs on the east side of 13th Avenue would be addressed during the fair, and if the area could become handicapped parking spaces during the fair. Chief Bright reported how the city handled the street during the fair. Discussion was held on Palmetto High School being contacted by the city, and the fact confirmation of why students were parking on the street had not been obtained. The Department Heads were instructed to

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gather information requested by Council and bring it back for review before a decision on the street parking is made.

3. CLARK SALES DISPLAY, INC. LEASE EXTENSION

Mrs. Conlon reported Clark Sales Display, Inc. has agreed to extend the lease for the Christmas lights for a one-year period at \$8,400, rather than the four-year lease which would require the preparation and advertisement of a bid. Council also requested Mrs. Lancaster, as CRA liaison, to inquire if the CRA Board would consider contributing to the cost of the Christmas display.

MOTION: Mrs. Keefer moved, Mr. Williams seconded and motion carried unanimously to authorize the Mayor to sign the proposed lease in the amount of \$8,400.00.

4. DEPARTMENT HEAD REPORTS

Chief Bright

Chief Bright reported the FDOT Grant for an unmarked car to be used in aggressive driving had not been awarded to the city.

Mrs. Conlon

The posting for the administrative assistant to the Mayor and Council was advertised. Discussion was held on the need for an administrative assistant vs. a secretary. A review of job descriptions is now taking place. Council will be provided with job descriptions. Discussion was also held on why the city attorney position has not been filled.

5. INDIVIDUAL COMMENTS

Ms. Cornwell

Stated Mr. Hickey needed to contact Fred Tyler about putting the signs out for Keep American Beautiful.

Friday, September 14, 2001 is the first Lincoln Middle School clean-up day along 17th Street. Ms. Cornwell reminded Council the city had promised to share the orange vests. She also asked the School Resource Officer be available.

Advised Council she had been awarded a \$17,000 grant at Lincoln Middle School for plantings at the city's parks.

Commented on the fact she had not received information requested on Curt Pinkerton applying for the city attorney position. Mayor Whitesel stated she would not be making an appointment until January. Discussion ensued on whether or not Council had advised the Mayor not to make the appointment until the first of the year.

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The meeting recessed at 5:05 p.m. for the Budget Workshop.

Meeting reconvened at 6: 30 p.m.

Mrs. Keefer

Discussion continued on the city attorney position. Council requested the position be readvertised.

The Quit Claim Deed on the Palmetto Library has been executed by the city.

Dates for the tour of the city were discussed. The date when most Council Members can participate will be determined.

Discussed the memo concerning employee education expense reimbursement. Mayor Whitesel stated the department heads would discuss the topic and work out a solution.

Commended Mrs. Lancaster on her letter to Representative Peterman. Mrs. Lancaster thanked Corp. Tyler for his participation.

Mrs. Keefer moved, Ms. Cornwell seconded and motion carried unanimously to approve the September 17, 2001 agenda.

The damage repair on the vehicle is still being researched. Mrs. Keefer also commented on the letter going out to the vendors.

Thanked staff for the letter to Mrs. Mays.

Mrs. Lancaster

Thanked Public Works for getting back with Mrs. Mays.

Discussed the memo concerning Ollie Myrick and the fact Council is not being notified when accidents are occurring.

Mrs. Lancaster reported Mrs. Tusing has not responded to her inquiry about the density in Ward 1.

Mr. Williams

Commented on the Edenfield Property and Mr. Hickey's suggestion the city pay \$1,800 for engineering services rather than paying attorney fees. This topic will be brought back at a future meeting.

Advised Council the Master Utility Ordinance verbiage states "customer" and the Garbage and Refuse Ordinance verbiage states "owner". Mr. Hickey is recommending the language be the same in both ordinances.

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Reuse in Ward 1 is starting on 17th Street. The city is still awaiting the CSX permit.

Inquired the status of the Texaco issue.

On the Mays issue, Mr. Williams requested a copy of the correspondence and estimates.

7. INDIVIDUAL COMMENTS


Mr. Coleman spoke on Council's actions, Council's refusal of the boat grant, vacancy of the assistant's position and the attorney position.

David Hartshorn spoke on Council's actions.

Cynthia Fobbs informed Council she was awaiting a decision on the refuse fee reimbursement presented to Council at an earlier date.

Meeting adjourned at 7:05 p.m.

Minutes approved: September 24, 2001



**Karen A. Conlon
City Clerk**