

**Palmetto City Council  
June 25, 2001 4: 00 PM**

**Elected Officials Present:**

**Pat Whitesel, Mayor  
Shirley Groover Bryant, Vice-Mayor  
Tamara Cornwell, Council Member  
Mary Lancaster, Council Member  
Brian Williams, Council Member**

**Staff and others present:**

**Karen A. Conlon, City Clerk  
Capt. Kenny Bright, Palmetto Police Department  
Mike Hickey, Public Works Department  
Mary Jean Forrester, Deputy City Clerk  
Tonya Lukowiak, Grant Writer  
Karen Simpson, Finance Director  
Joanne Higgins, Administrative Assistant  
Alan Prather, City Attorney**

**Mayor Whitesel called the meeting to order at 4:00 p.m.**

**1. EMERGENCY OPERATIONS MANAGEMENT**

**John Marble of Emergency Operations Management spoke on hurricane evacuation readiness in Palmetto. Mr. Marble wanted Council to provide any updated e-mail addresses to Shirley Bryant.**

**Ms. Cornwell was concerned that Lincoln is an evacuation shelter but has not been informed. She said Lincoln is in a flood zone and is not structurally sound for any hurricane. Mr. Marble informed the Council that it is the Red Cross' responsibility to inspect the shelter and he would contact the Red Cross and contact Sue Lance at Lincoln.**

**Mr. Marble suggested that those in charge encourage those to stay with friends east that aren't in the surf zone and the emergency shelters should be used as a last resort.**

**2. IMPACT FEE ORDINANCE**

**Mr. Prather reported that the Mayor requested him to prepare a resolution as a result of a meeting with himself, Mayor Whitesel, Bill Lisch and Mayor Poston on Manatee County imposition of impact fees on the cities of Bradenton and Palmetto.**

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**Mr. Prather reported that the first step would be to have a consultant do a methodology study on the appropriateness of impact fees. The Mayor would gather information for City Council on consultants and a plan for going forward with a RFP. It would then be presented to the City Council for next steps. He said he is not aware that the county has started the methodology study process, but is not aware whether they will adopt the impact fee ordinance.**

**MOTION: Tamara Cornwell moved, Mr. Williams seconded and motion carried unanimously to move it forward on the July 2 agenda.**

**3. MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS-4)**

**Messrs. Prather and Hickey submitted to Mayor and Council a draft ordinance for discussion, which addresses stormwater discharge in the City and enforce the NPDES permit to keep the river and bay clean.**

**Brian Williams asked if this could be put on a future for a proper review since it was just handed out tonight.**

**It was agreed to put it the July 2 agenda as first reading. Mayor Whitesel asked anyone with questions to contact Mike Hickey.**

**4. CDBG GRANTS UPDATE**

**Tanya Lukowiak reported that the City has just been awarded \$750,000 for the widening of 41/301, \$16,000 of which is administrative costs.**

**RFP has been published with only two proposals for engineering design services received. Ms. Lukowiak requested that a review of the proposals be put on the July 2 agenda.**

**The City will apply for another \$750,000 50/50 grant in September.**

**Ms. Lukowiak recommended that the City not accept the interagency agreement that the County requested, citing that it could be detrimental for the City's plans for funding.**

**MOTION: Shirley Brian moved, Brian Williams seconded and motion carried unanimously to follow Ms. Lukowiak's motion not to enter into interagency agreement with the County.**

**Ms. Lukowiak will draft a letter for the Mayor's signature.**

**5. BUDGET WORKSHOPS**

**City Clerk Karen Conlon set up three dates for budget workshops: July 23 at 4 p.m.; July 30 at 5 p.m.; and August 13 at 5 p.m.**

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**Ms. Conlon reported that department heads have until July 16 to turn in their spreadsheets. It was agreed that Ms. Conlon will piecemeal information to everyone when available. She will provide balanced and unbalanced budgets.**

**6. CONSENT ORDER UPDATE**

**Mike Hickey passed out a letter to the Department of Environmental Protection dated June 20, 2001 that reported on the information requested by the Consent Order. Mr. Hickey reported that we were below the action level of copper by the consumer confidence report but way above the standard that we are supposed to live with in our permit. Ms. Cornwell asked the Mayor to bring this to the attention of the Environmental Quality Committee with the Florida League of Cities.**

**7. DEPARTMENT HEAD REPORTS**

**Chief Bright, Police Department**

**Discussed working in conjunction with Manatee County on the Explorers Program.**

**Some of the officers are going to resource seminar update for their requirements. In answering Mr. Williams' question about the seminar expenses, Chief Bright explained it is in their budget.**

**Karen Conlon, City Clerk**

**There are some encroachment issues on the 80 acres deemed as surplus property. It may become the County's problem. The city owns it but the county maintains it. Attorney Prather asked that this be put on the agenda at a later date when more information can be gathered on the subject.**

**Talked to Mr. Reeder regarding the sealant for the Historical Library. Mr. Jim Tynyl was their application of choice -- \$2,600 with a 5-year guarantee on his work and material.**

**Two leases that Mr. Prather and Ms. Conlon are working on: would like to pay the \$81,000 on the bucket truck the city has encumbered and recommended paying it and not be concerned with lost background at this point. Concern was expressed by Mr. Prather on how it was determined that it was the best buy for the bucket truck and the garbage truck.**

**Tamara Cornwell**

**Wanted to know the status of the \$3.00 cash checking fee at Bank of America. Ms. Conlon reported that she is meeting with Gerald White on June 27 and will bring back a report.**

**Ordinance for the CRA revisions needs to be straightened up to resolve any conflicts and issues.**

**The liaisons for the different departments need to bring issues to a vote before council.**

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**Ms. Cornwell reiterated her feelings about getting out of the bay and wants to make it an emergency issue.**

**Brian Williams**

**Mr. Williams pointed out that the Council did vote for the re-use issue. As liaison for Public Works, he brings back issues to the Council. If there is any objection, Council needs to speak.**

**It was agreed that we do need to get out of the bay but we have to have the mixing zone for the times we do have wet weather discharge in the interim of having an ASR or some other means.**

**Mr. Williams reported on the MPO meeting and on the Safeways to School Program.**

**The boat ramp closing for July 4<sup>th</sup> festivities was discussed and the lack of an agreement with the County.**

**There was a meeting with Stan Stephens, Gil Waters, Linda Svenson and Mike Hernandez regarding the light at 7<sup>th</sup> Street and 301/41. Ms. Lukowiak is arranging grants for the light. Mr. Waters offered to put in \$100,000.**

**Mary Lancaster**

**Discussion was held between Ms. Lancaster and Mr. Williams about the 17<sup>th</sup> Street re-use issue. Mr. Williams explained that we were not going to be able to do 17<sup>th</sup> Street until 2006. Mrs. Lancaster requested that Mr. Williams put in writing how re-use can get to Lincoln and how long it will take.**

**Mr. Hickey replied to Ms. Lancaster's question about the order for the speed bump on 13<sup>th</sup> Street that he will check.**

**Shirley Bryant**

**Mayor Whitesel replied to Ms. Bryant's question that we have resolved the issue on Riverside Drive.**

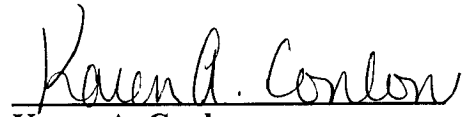
**Regarding the auditors, wanted to know if we are addressing the open-ended contracts. Ms. Conlon replied that as soon as the new purchasing agent is settled in, she will give her that project.**

**Asked if the Oakridge project is being reviewed by our engineers because she was concerned about cost overruns. We need to be able to afford to finish the project.**

**Meeting adjourned at 8:10 p.m.**

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**Minutes approved:**



**Karen A. Conlon**  
**City Clerk**

**Audio tapes of the meeting are on file in the city clerk's office.**