

**CITY OF PALMETTO  
CITIZENS ADVISORY TASK FORCE  
April 29, 2015  
12:00 PM**

*PLEDGE OF PUBLIC CONDUCT  
We may disagree, but we will be respectful to one another.  
We will direct all comments to issues.  
We will avoid personal attacks.*

---

516 8<sup>th</sup> Avenue West  
Palmetto, Florida 34221

(941) 723-4570  
<http://www.palmettofl.org>

Citizens Advisory Task Force Members

Jerry Donely  
Mary Doyle  
Charles Ross  
Lacey Stovall  
Sharon Tarman

---

*Anyone wishing to speak before the Citizens Advisory Task Force must complete the Speakers Card prior to the meeting, stating name, address and topic to be addressed. Speakers making public comment will be sworn-in. All comments will be limited to two minutes.*

Call to order.

Swearing-in of all persons intending to address the Citizens Advisory Task Force (CATF).

1. CITIZENS ADVISORY TASK FORCE AGENDA APPROVAL

**Action Request: Motion to approve the April 29, 2015 CATF Agenda.**

2. APPOINTMENT OF CHAIR

**Action Request: Motion to approve the appointment of the Chair to the Citizens Advisory Task Force.**

3. CITIZENS TASK FORCE RECOMMENDATION (J. Freeman)

(TAB 1)

The Citizens Task Force will review CDBG categories and project options and make a recommendation to the Commission regarding application for a Community Development Block Grant (CDBG).

**Action Request: Motion to make the recommendation of the Citizens Advisory Task Force regarding the CDBG category to City Commission for application to the CDBG program.**

4. FAIR HOUSING WORKSHOP OPEN TO THE PUBLIC

5. ADJOURNMENT

If any person desires to appeal any decision of the City Commission, CRA Board, or of any other Board of the City, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (FS §286.0105).

The City of Palmetto does not discriminate on the basis of race, color, national origin, sex, religion, age, marital status or handicapped status in employment or in the provision of services. Handicapped individuals may receive special accommodation in services on forty-eight hour notice (FS §286.26). Anyone requiring reasonable accommodation for this meeting as provided for in the American with Disabilities Act should contact the City Clerk by telephone at 941-723-4570, fax 941-723-4576 or e-mail [jfreeman@palmettofl.org](mailto:jfreeman@palmettofl.org) or [afoley@palmettofl.org](mailto:afoley@palmettofl.org).

**CITY OF PALMETTO IS A FAIR HOUSING/EQUAL EMPLOYMENT OPPORTUNITY/DISABILITY ACCESSIBLE  
JURISDICTION**

POSTED: April 23, 2015



## Florida Community Development Block Grant Summary 2014-2015

**CDBG Funds are funded by the US Housing and Urban Development (HUD) to the Florida Department of Economic Opportunity (FDEO). FDEO develops a state rule and application process and awards funding to Counties and Cities through competitive applications. The Citizen's Advisory Task Force (CATF) main function is to provide public input into the CDBG options and potential projects and make recommendation to the Board of County Commissioners (BOCC) on a CDBG category for application. The CATF must meet at least once before a new application and before the BOCC hearings.**

### **CDBG Program Objectives**

- Benefit low and moderate income persons (LMI) (a minimum of 70% of all State CDBG\$)
- Aid in the prevention or elimination of slums or blight
- Other community development needs (such as Federally declared disasters)

### **Regular Categories and Activities \$750,000 max grant**

A local government *may have only one of these grants open* at any given time. There is a set deadline each year. The 2014 funding year's cycle is planned for April-May 2015. A cycle is expected again later this year for 2015 funds as well.

- **Housing Rehabilitation** – Assists low and moderate income residents with physical improvements that address code, safety and other rehabilitation items. In some cases, severely damaged structures may be demolished and replaced. *All housing rehabilitation beneficiaries must be low-to-moderate income as defined by HUD.*
- **Neighborhood Revitalization** – Assists communities with infrastructure improvements, such as paving, fire protection, drinking water, sewer, flood and drainage, handicap accessibility in public facilities, and other similar activities. *It is required that no less than 51% of the beneficiaries of these activities be low-to-moderate income.*
- **Commercial Revitalization** – Provides funds to address improvements to downtown or commercial districts, including water, sewer, sidewalks, parking, building facades, etc. *It is required that no less than 51% of the beneficiaries of these activities be low-to-moderate income.*

### **Economic Development Category \$1,500,000 max grant**

A local government can open one new economic development grant every year and there is *no limit to the number of these grants which can be open* at any given time, provided all grants are on schedule. A local government may apply for an economic development grant even if it has an open regular category grant, provided that grant is on schedule. There is no deadline – funds are awarded as applications are approved until funding expended each year. These funds are used to build infrastructure necessary to attract new businesses or retain expanding businesses. *Job creation is required*, and at least 51% of the jobs created must be available to persons of low-to-moderate (LMI) income households.

### **Process**

1. BOCC selects members of a Citizen's Advisory Task Force (CATF), minimum 5 citizens of the County and 51% (3) LMI members. CATF meets first meet thereafter to discuss CDBG options. A fair housing activity is completed at the same time.
2. First Public Hearing before BOCC to discuss CATF recommendations and categories.
3. Income surveys and design plans and specifications completed for application.
4. Second Public Hearing for BOCC to approve the application(s) and resolution for signatures and the \$50,000 cash leverage needed.

## **City of Palmetto Sub-System 4 Utilities Infrastructure Upgrades Project**

Description.- This project includes the replacement/improvements to the City's Potable Water and Fire Protection Transmission Systems, the installation of new reclaimed (treated wastewater) water lines, new sidewalks and street paving. This project is part of the current Capital Improvement Plan as approved by City Commission.

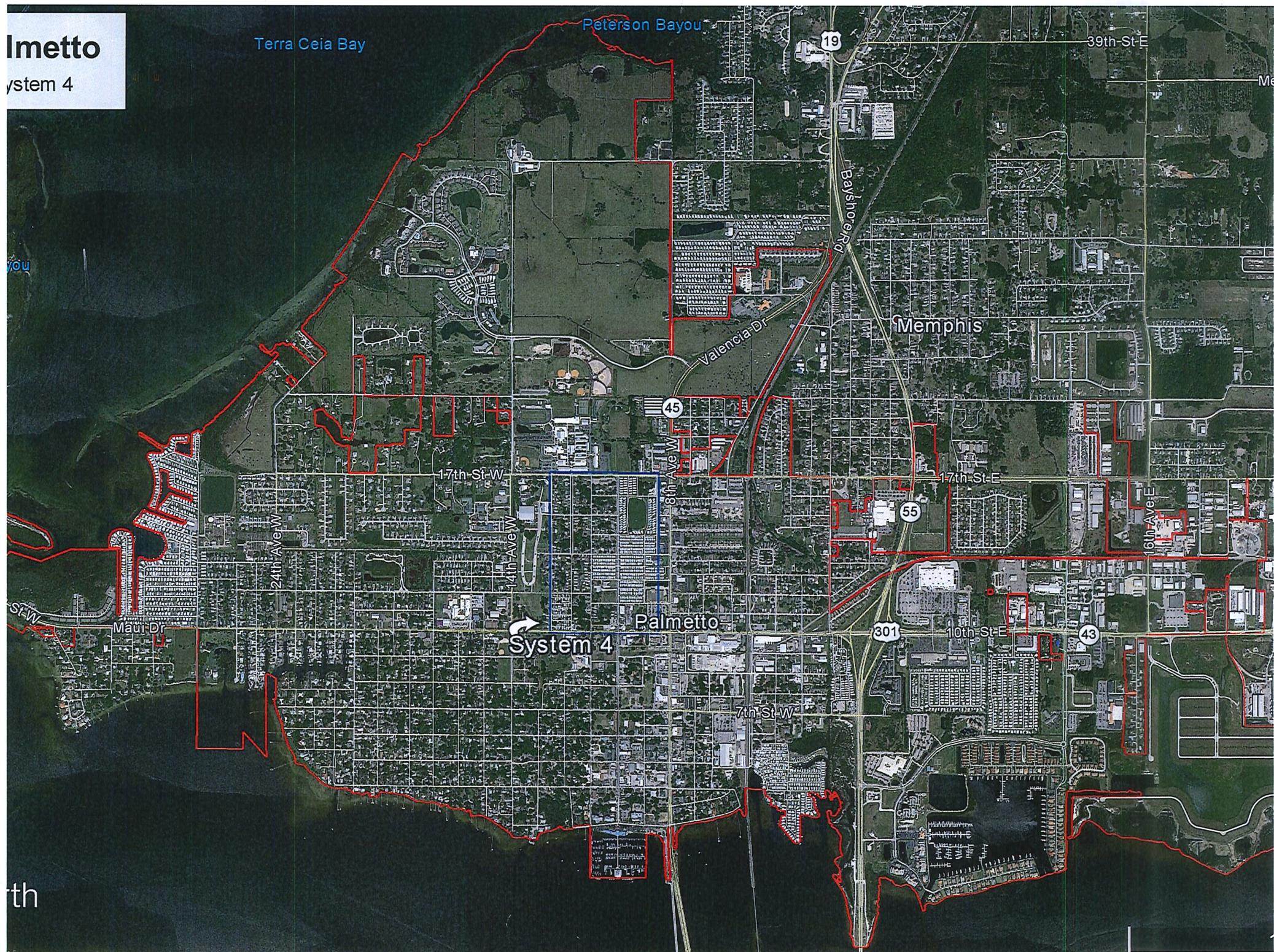
Purpose.- Current potable water system is deteriorating and in need of replacement. Proposed project will enhance existing fire protection and water quality. The installation of a new reclaimed water distribution system replaces existing drinking water supplies for irrigation purposes.

Location.- Between 10<sup>th</sup> Street West and 17<sup>th</sup> Street West from 9<sup>th</sup> Avenue West to 13<sup>th</sup> Avenue West.

Supporting Fund.- Water & Sewer Rates &Community Development Block Grant [CDBG] Grant.

# Imetto

System 4



th