

Palmetto City Council
November 5, 2001 7:00 PM

Elected Officials Present:

Pat Whitesel, Mayor
Shirley Bryant, Vice-Mayor
Tamara Cornwell, Council Member
Donna Keefer, Council Member
Mary Lancaster, Council Member
Brian Williams, Council Member

Staff and others present:

Alan Prather, City Attorney
Karen A. Conlon, City Clerk
Interim Chief Garry Lowe, Palmetto Police Department
Mike Hickey, Public Works Department
Margaret Tusing, Planning & Zoning Director
Karen Simpson, Finance Director
Diane Ponder, Administrative Assistant

Mayor Whitesel called the meeting to order at 7:00 p.m.

Interim Chief Lowe gave the invocation followed by the pledge of allegiance to the United States Flag.

Mayor Whitesel read a proclamation declaring November 9 – 16, 2001 as Farm City Week.

1. 2ND READING 7 PUBLIC HEARING – ORDINANCE NO. 01-717

Ordinance No. 01-717 was read by title.

AN ORDINANCE OF THE CITY OF PALMETTO, FLORIDA RELATING TO VESSEL CONTROL AND WATER SAFETY, PROVIDING FOR DEFINITIONS, AREAS OF ENFORCEMENT, MEANS OF ENFORCEMENT, CAREFUL AND PRUDENT OPERATIONS, AND SPEED CRITERIA; PROVIDING FOR REGULATIONS IN AREAS OF REGULATED WATER ACTIVITY; PROVIDING FOR EXEMPTIONS, PENALTIES, PROCEDURES, SEVERABILITY AND EFFECTIVE DATE.

Mayor Whitesel opened the public hearing.

Mrs. Tusing advised Council a revision to the ordinance had been made under Section 4C regarding activities in regulated waters. Inadvertently the entire paragraph was deleted from the revised copy. Council was provided with the corrected page two of the ordinance prior to the meeting. Mr. Prather stated the omission was a typographical error in the document in the agenda packet. The correct ordinance has been available and was properly noticed.

There was no further public comment; public hearing was closed.

MOTION: Ms. Cornwell moved, Ms. Bryant seconded and motion carried unanimously to approve Ordinance No. 01-717, as stated by Mr. Prather.

2. 1ST READING & APPROVE FOR ADVERTISING – ORDINANCE NO. 01-718

Ordinance No. 01-718 was read by title.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALMETTO, FLORIDA, VACATING A PORTION OF 3RD STREET DRIVE WEST RIGHT-OF-WAY AS MORE PARTICULARLY DESCRIBED IN SECTION 1 OF THIS ORDINANCE; AND PROVIDING FOR AN EFFECTIVE DATE. (V0101-City of Palmetto)

MOTION: Mr. Williams moved, Ms. Bryant seconded and motion carried unanimously to approve Ordinance No. 01-718 for advertising and schedule a public hearing November 19, 2001.

3. LONGEVITY PLAN

When approving the budget, a longevity plan was included. A plan beginning at ten years with a \$250 payment was presented to Council, which is attached hereto and made a part of these minutes. Discussion ensued on payment at the ten-year anniversary date and each five-year date thereafter vs. an annual payment and the necessity of developing procedures governing the administration of the plan. Mrs. Conlon stated the longevity plan is a part of the budget process.

MOTION: Mr. Williams moved, Mrs. Keefer seconded and motion carried unanimously to approve the \$20,250.00 2001/2002 Longevity Plan to be awarded to people listed as presented and finish developing the plan this year.

Mrs. Conlon discussed the potential change of city hall hours to 7:00 a.m. to 4:00 p.m. With the Building Department opening at 7:00 a.m., residents are coming to city hall to pay utility bills before city hall is open. Public Works also works the hours of 7:00 a.m. to 4:00 p.m. The city hall staff will be polled and a survey will be

taken concerning the new hours. Flex time was also discussed. A trial period of 60 days will be held where the city is open from 7:00 a.m. until 5:00 p.m.

4. BANKING PROPOSALS

Mrs. Conlon discussed the interest rates offered by Bank of America, SouthTrust Bank and Republic Bank, effective only for November 5, 2001, as the rates can change on a daily basis. Council was informed Bank of America will cease charging non-account holding employees \$3 to cash city paychecks and has indicated a three-year lease for the CRA office and storage space will be provided to the city for execution.

Mrs. Conlon stated that if office space is to be considered, the city will have to go back out to bid, as the RFP was based solely on pricing. Mr. Prather advised Council office space has no bearing on the qualification and ability of a financial institution to act as a depository of the city's funds. Mr. Prather further stated the city can evaluate the RFP and select a financial institution based solely on the requirement for the repository type of service, separately enter into discussion for space with any other landlord in the city, or craft an RFP that has a reasonable nexus concerning the public money and free office space in the building, with the space being solely a rent-free benefit to the city.

MOTION: Mrs. Keefer moved, Ms. Bryant seconded and motion carried unanimously to maintain the city's accounts with Bank of America.

5. SRF LOAN – REUSE

According to the SRF Loan Agreement, it is necessary to establish new reserve accounts for the loan by December 15, 2001. The loan, established in 1998 for \$415,000, is for the design and plan of a reuse system. The city has drawn \$134,200 against the credit. Mrs. Simpson discussed the purpose of the SRF Loan was for the development of an ASR well, upgrade of the water treatment plant and putting lines in the ground, not the pay as you go program currently constructing the reuse lines. Discussion ensued on reuse revenue projections and the ability to continue the pay as you go construction. Discussion also included the ASR well and current rules regulating this type of well. It was consensus of Council to contact Jeff Siewert for information regarding this topic and place the issue on the November 26, 2001 agenda.

6. CONSENT AGENDA

- A) Minutes:** September 24, 2001 – City Council Meeting
October 8, 2001 – Administrative Meeting
October 15, 2001 – City Council Meeting
October 22, 2001 – City Council Special Meeting

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- B) Special Function Permit for Family Celebration of Lights**
- C) Dye, Deitrich, Prather, Petruff & St. Paul, PL September 30, 2001 Billing**
- D) October Check Register**

The Special Function Permit and the Attorney's billing were pulled from the Consent Agenda for discussion.

MOTION: Ms. Bryant moved, Mrs. Keefer seconded and motion carried unanimously to approve the Consent Agenda excluding the Special Function Permit and Attorney billing.

Council discussed the list of city services Family Celebration of Lights is seeking. Item number eight was deleted.

MOTION: Ms. Cornwell moved, Mrs. Lancaster seconded and motion carried unanimously to approve the Special Function Permit for Family Celebration of Lights.

Mr. Williams commented on the funds that have been expended for attorney services over the past few months and his opinion the attorneys need to be changed. By removing the billing from the Consent Agenda, Mr. Williams stated he is able to vote on the billing as a separate item.

MOTION: Ms. Bryant moved, Mrs. Keefer seconded and motion carried 4 to 1 to approve the Attorney's billing. Mr. Williams voted no.

7. DEPARTMENT HEAD REPORTS

Interim Police Chief Garry Lowe

The investigation of the police department is progressing. A memo has been sent to employees advising them they have the freedom to contact investigators if they wish.

Discussed a Diversity Training seminar that includes six classes and one community forum, suggesting the cost can be divided between the three departments of the city. The topic was placed on the November 19, 2001 agenda.

Karen Conlon, City Clerk

Discussed the December meeting schedule.

MOTION: Mrs. Keefer moved, Ms. Cornwell seconded and motion carried unanimously that the December 17, 2001 meeting be the last meeting date for the year.

A meeting to discuss the hazardous crosswalks in the city will be scheduled with FDOT, county and city representatives.

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Mike Hickey, Public Works
Mr. Hickey had no report.

8. INDIVIDUAL COMMENTS

Ms. Cornwell

Suggested Mr. Hickey provides dates and suggestions for scheduling a clean up where citizens can dispose of white goods free of charge. Mrs. Keefer recommended one-week in the spring and one-week in the fall for a clean-up period.

The November 19, 2001 meeting for the elected municipal officials and county constitutional officers to discuss charter government has been taken care and appropriate officials notified.

There will be a benefit for Veterans of the community at the Bradenton City Center Tuesday and Wednesday evenings.

Mrs. Keefer

Requested Mr. Hickey provide the detailed proposal for the paving schedule.

Commended Ms. Ewing on her memo concerning Anthrax, which was a collaborative effort with Mr. Koper.

Interim Chief Lowe explained the speeding tickets issued for exceeding the 50 mph limit occurred on State Road 55.

Mrs. Lancaster

Commented on the memo concerning the city's records management program.

Requested the information concerning the purchase of the 2001 police vehicle that will be used for parts. Mrs. Conlon will work with Interim Chief Lowe to provide the information on the compatibility of the parts with the existing fleet.

Inquired of Interim Chief Lowe what constitutes a written report. Mrs. Lancaster spoke on the issue concerning Lone Oak Trailer Park. Interim Chief Lowe explained that if no damage occurs there might be no written report. If a citizen requests an information report be done the officer will write a report. Officers evaluate the situation and determine if a report should be written.

Mr. Williams

Mrs. Conlon advised staff had spoken with Mrs. Murrel Howard concerning a pool that is in need of repair or demolition. The city will work with her to secure the services of a professional to remove the pool. Mrs. Howard understands there may be a need to place a lien on the property to remove the pool.

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Inquired if the recycle truck situation had been looked into. Mr. Hickey will research the situation.

Advised staff it is again time to contact the county about loose dogs in the city.

Requested a citywide calendar be developed that contains appropriate meetings of all departments.

Ms. Bryant

Received a phone call concerning the dog previously reported. Stated she advised the citizen to call the police department, after which an officer responded and wrote a report. Interim Chief Lowe stated the department is soliciting any additional reports concerning the dog and will forward the information to the appropriate authority. Interim Chief Lowe stated he would also speak to the property owner concerning the animal.

Advised Council Carnegie Library still has an issue with termites. The contractor who tented the structure has not returned calls. Ms. Bryant stated she had requested Mrs. Conlon intercede and try to rectify the situation.

Advised the Historic Commission will meet after Farm City Week to discuss the Tomato Festival in conjunction with Farm City Week next year and determine if they will try to participate as a committee.

Reported on a metal shed that has deteriorated to the point of being a hazard to the adjoining property standards. A copy is attached hereto and made a part of these minutes. Staff will research.

Mrs. Lancaster inquired why the city's Code Enforcement Officer was not at the last EZ Meeting. Mrs. Conlon reported the meeting was on the officer's calendar but she was ill the day of the meeting.

The \$2,000 check written to Tampa Bay Regional Planning is for membership dues.

10. PUBLIC COMMENT

There was no public comment.

Meeting adjourned at 9:15 p.m.

Minutes approved: December 4, 2001


**Karen A. Conlon
City Clerk**

LONGEVITY PLAN 2001-02

Name of Employee	Years of Service	Amount of Longevity
Adams, Fred	21	\$750.00
Adams, Harrison	27	\$1,000.00
Adams, Rudolph	24	\$750.00
Bright, Kenneth	20	\$750.00
Burkhardt, Donald	11	\$250.00
Carter, Dean	22	\$750.00
Carter, Richard	20	\$750.00
Clark, Eddie	26	\$1,000.00
Cook, Annette	16	\$500.00
David, George	21	\$750.00
Diaz, Leonard	12	\$250.00
Enos, Dave	11	\$250.00
Forrester, Mary Jean	50	\$1,500.00
Fountain, George	12	\$250.00
Freeman, Freddie	14	\$250.00
Gillum, Chris	12	\$250.00
Greer, Steven	13	\$250.00
Guyton, Walter	26	\$1,000.00
Hale, Jeff	20	\$750.00
Hannaford, Rex	14	\$250.00
Henry, Ray	17	\$500.00
Himes, Craig	10	\$250.00
Johnson, Grace	18	\$500.00
Jones, Sharon	10	\$250.00
Kinn, Duane	26	\$1,000.00
Lowe, Garry	20	\$750.00
McKeever, Garrett	10	\$250.00
McNeal, Lorenzo	16	\$500.00
Murray, Evelyn	16	\$500.00
Murray, Paul	15	\$500.00
Nuwer, Terri	11	\$250.00
Pittman, Richard	19	\$500.00
Ramsey, William	17	\$500.00
Stinson, Mike	10	\$250.00
Taylor, Robert	12	\$250.00
Tusing, Alan	28	\$1,000.00
Walters, Jerome	10	\$250.00
	TOTAL	\$20,250.00

Legend:

10-14 Years	\$250.00
15-19 Years	\$500.00
20-24 Years	\$750.00
25-29 Years	\$1,000.00
30-34 Years	\$1,250.00
35+ Years	\$1,500.00

Revised 10/02/01

House to west of 1489 17th St.W.



