

**Palmetto City Council  
May 21, 2001 7: 08 PM**

**Elected Officials Present:**

**Pat Whitesel, Mayor  
Shirley Groover Bryant, Vice-Mayor  
Tamara Cornwell, Council Member  
Donna Keefer, Council Member  
Mary Lancaster, Council Member  
Brian Williams, Council Member**

**Staff and others present:**

**Karen A. Conlon, City Clerk  
Chief Bright, Palmetto Police Department  
Allen Tusing, Supervisor Public Works  
Mary Jean Forrester, Deputy City Clerk  
Margaret Tusing, Planning & Zoning Director  
Tanya Lukowiak, Grants Coordinator  
Diane Ponder, Administrative Assistant**

**Mayor Whitesel called the meeting to order at 7:08 p.m.**

**Ms. Cornwell announced FDOT would honor the 4-way light at the east end of 7<sup>th</sup> Street, West. Ms. Cornwell announced she had to leave the meeting at this time but would return. Mayor Whitesel read a letter from David Twiddy of FDOT discussing the signal.**

**Chief Bright gave the invocation, followed by the pledge of allegiance to the United States flag.**

**American Legion Post 309 presented Chief of Police Kenny Bright with a \$1,200 donation for the canine unit.**

**Corporal Scott Tyler presented a group of young people certificates of appreciation for donating their time to paint graffiti on structures throughout the city.**

**Mayor Whitesel read a proclamation for the United National Development Fund for Women.**

**2<sup>ND</sup> READING & PUBLIC HEARING – ORDINANCE NO. 01-707**

Ordinance No. 01-707 was read by title.

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALMETTO, FLORIDA AMENDING ORDINANCE NO. 684, BY REVISING THE DEVELOPMENT SCHEDULE FOR CERTAIN PARCELS IN PHASE II AND PHASE III; BY CLARIFYING THE SPECIFIC USES ASSOCIATED WITH EACH PARCEL; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (Riviera Dunes)**

Public hearing was opened; no public comment, public hearing was closed.

**MOTION: Ms. Bryant moved, Mr. Williams seconded and motion carried unanimously to adopt Ordinance No. 01-707.**

**LEASE PURCHASE AGREEMENT**

**Mrs. Conlon informed Council the city had approved two lease/purchase agreements at earlier meetings but neither agreement has been executed, as the city is obtaining paperwork to document the transactions were done through state bid. Attorney Prather concurred with Mrs. Conlon, stating he is awaiting documentation that shows the city followed its purchasing policy. This item will be brought back to council for approval at a later date.**

**EXPENSES OVER \$500**

**Police Department**

**MOTION: Ms. Bryant moved, Mr. Williams seconded and motion carried unanimously to approve the purchase of 30 tires not to exceed \$1,225.**

**City Clerk's Office**

**This request is for consulting services to CPA Associates for the implementation of the new GASB 34 reporting system. Funds will be transferred from the salary budgeted for the city clerk.**

**MOTION: Ms. Bryant moved, Mrs. Keefer seconded and motion carried unanimously to approve expenditure to CPA Associates not to exceed \$15,000.**

**CRA**

**Mrs. Conlon explained this request was for payment of attorney bills for the 2<sup>nd</sup> half of March and 1<sup>st</sup> half of April.**

**MOTION: Ms. Bryant moved, Mrs. Keefer seconded and motion carried unanimously to approve the expense by CRA conditional upon approved of the CRA Board to Harrison, Hendrickson, Douglass & Kirkland, PA not to exceed \$1,065.**

**CONSENT AGENDA**

- A) Minutes: April 30, 2001 Administrative Meeting  
May 3, 2001 Special City Council Meeting  
May 7, 2001 City Council Meeting**
- B) April Check Register**
- C) Special Function Permits: 1<sup>st</sup> Baptist Church Dinner on the Grounds  
Full Gospel Holiness Church Tent Revival**

**MOTION: Ms. Bryant moved, Mrs. Keefer seconded and motion carried unanimously to approve the Consent Agenda.**

**Tamara Cornwell entered the meeting at 7: 40 p.m.**

**DEPARTMENT HEAD REPORT**

**Chief Bright**

**Chief Bright distributed an Over \$500 Expense request for a bite suit for the canine unit, explaining the \$1,200 donation would pay the expense.**

**MOTION: Mr. Williams moved, Mrs. Lancaster seconded and motion carried unanimously to approve the request for the complete canine bite suit not to exceed \$1,100.**

**Chief Bright informed Council the Police Department had applied for, and was awarded, a grant of \$26,400 for a boat. Discussion was held on how the department's level of service would be affected if officers were manning a boat. Chief Bright further stated he had offered the Marine Patrol space with the department and they would train officers free of charge. Three officers have already attended and graduated captain's school.**

**City Clerk**

**Mrs. Conlon announced the building official started working today. He has been asked to attend the June 4, 2001 meeting to be introduced to Council.**

**Mrs. Conlon was asked to prepare a new organizational chart.**

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**Ms. Bryant reopened the topic of the boat for the police department. Discussion was held regarding the sequence of the grant award and if a record of prior instances supported the need for the boat. Also discussed was the water travel that may occur if the Tampa Bay area is awarded the 2012 Olympics.**

**MOTION: Ms. Bryant moved, Mr. Williams seconded and motion carried 3 to 2 to turn down the grant for the boat. Ms. Cornwell and Mrs. Lancaster voted no.**

### **MAYOR'S REPORT**

**Mayor Whitesel introduced Mark Singer of Taylor, Lawless & Singer, her appointment for city attorney. Discussion was held between Council Members and Mr. Singer. The Council voted unanimously not to appointment Mr. Singer to the position. Mayor Whitesel thanked Mr. Singer.**

**Mrs. Keefer opened the Safety Committee meeting topic. Discussion was made concerning a policy governing safety shoes that had not been brought to Council for review and approval before implementation, and the accident summary report. Chief Bright was instructed to determine why a member from his department was not at the meeting. Council also instructed a copy of the policy in question be made available to them and that Mr. Koper is asked to attend the June 11, 2001 meeting to address this topic. Mrs. Conlon was asked to determine if the Human Resource Director is involved in worker's compensation cases before any statement is made regarding the claim.**

### **INDIVIDUAL COMMENTS**

#### **Ms. Cornwell**

**Advised Lincoln Middle School would be having a band concert May 22, 2001. She will be unable to attend and asked that Council be represented.**

**Updated Council on issues discussed at the MPO meeting.**

**Inquired if Council wished to participate in the program to designate Highway 41 as a scenic highway. Mrs. Conlon is to arrange for a presentation.**

**Commented on the light at the east end of 7<sup>th</sup> Street.**

**Commented on her concern about the mixing zone, stating Terra Ceia Bay should be an emergency resource only and the city should make every effort not be put any water into the bay.**

#### **Mrs. Keefer**

**Commented on the Special Function Permit approved for 1<sup>st</sup> Baptist Church and the losing of 11<sup>th</sup> Avenue from 4<sup>th</sup> to 5<sup>th</sup> Street.**

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**Discussed the annual re-appointment of the department heads, stating her belief that perhaps a referendum to the city's charter to change the appointment issue, allowing for an indefinite appointment. It was suggested a Charter Review Committee be developed, as the charter has not been reviewed in approximately 12 years. Mrs. Keefer also asked that a city manager be considered when doing the charter review.**

**MOTION: Mrs. Keefer moved, Ms. Bryant seconded and motion carried unanimously to do a charter review.**

**It was consensus of Council to finish the project by 2003. Council will appointment members of the Board.**

**Mrs. Lancaster**

**Discussed the memo addressing miscellaneous charges on utility bills for multi-property owners. Discussion ensued on the city's policy and the language of the ordinance. Council instructed Mrs. Conlon to contact Mr. Prather about this issue for a legal opinion.**

**Public Works is to respond to Council concerning the placement of speed bumps in Oakridge before the June 4, 2001 meeting.**

**Mr. Williams**

**Requested the minutes of the department head meetings be available to Council by Monday following the Thursday meeting. Mr. Williams moved to establish a policy requiring the city clerk to have the department head minutes prepared for Council by the following meeting's agenda. Motion died for lack of a second.**

**Inquired about the status of the MS4 ordinance. Public Works has commented on the draft ordinance, discussing a fine, which is questioned by Mr. Prather. Mr. Tusing will work with Mr. Prather on the draft ordinance.**

**Questioned the memo from Mr. Prather concerning the bond forfeiture. Mr. Prather explained the process.**

**Discussed the county's planned impact fee within the city. Mr. Prather discussed Florida law governing this type of ordinance. Mr. Tusing will research the topic of the city collecting the county's FIF and bring it to Council at a later date.**

**Mrs. Keefer is not available for the June 18, 2001 meeting concerning the CRA so the meeting has been changed to June 11, 2001.**

**Ms. Bryant**

**Inquired if Chief Bright had received her e-mail. Chief Bright has contacted the individual concerning speed signs but the gentleman has not responded.**

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**INDIVIDUAL COMMENTS**

**Betty Rhodes addressed Council concerning the disbanding of the CRA Board.**

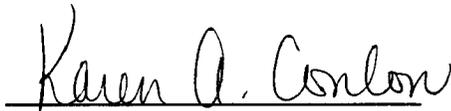
**Stephanie Waiters addressed Council concerning her husband, an employee of the Palmetto Police Department, and racial complaints he filed with the mayor in September 2000.**

**Mr. Williams asked that names be submitted for the position of city attorney.**

**Ms. Cornwell asked for a date when sexual harassment training can begin. Ms. Bryant stated this had been asked for in the past and requested confirmation of dates when the training had occurred.**

**Meeting adjourned at 9:50 p.m.**

**Minutes approved: June 4, 2001**



**Karen A. Conlon  
City Clerk**

**Audio tapes of the meeting are on file in the city clerk's office.**