

Palmetto City Council
April 16, 2001 7: 00 PM

Elected Officials Present:

Pat Whitesel, Mayor
Shirley Groover Bryant, Vice-Mayor
Tamara Cornwell, Council Member
Donna Keefer, Council Member
Mary Lancaster, Council Member
Brian Williams, Council Member

Staff and others present:

Karen A. Conlon, City Clerk
Chief Bright, Palmetto Police Department
Mike Hickey, Director Public Works
Mary Jean Forrester, Deputy City Clerk
Margaret Tusing, Planning & Zoning Director
Karen Simpson, Finance Director
Tonya Lukowiak, Grants Coordinator
Diane Ponder, Administrative Assistant

Mayor Whitesel called the meeting to order at 7:00 p.m.

Council Member Lancaster gave the invocation followed by the pledge of allegiance to the flag of the United States.

1. PUBLIC HEARING - ORDINANCE NO. 01-705

Ordinance No. 01-705 was read by title.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALMETTO AMENDING ORDINANCE NO. 387, THE ZONING ORDINANCE OF THE CITY OF PALMETTO, FLORIDA, BY REVISING ARTICLE VI, SUPPLEMENTAL REGULATIONS, SECTION 6.16 MOBILE HOME PARKS REQUIREMENTS, BY REVISING THE AGE REQUIREMENTS FOR THE PLACEMENT OF MOBILE HOMES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

Public hearing was opened; no public comment, public hearing was closed.

MOTION: Ms. Bryant moved, Mr. Williams seconded and motion carried unanimously to adopt Ordinance No. 01-705.

2 PUBLIC HEARING - ORDINANCE NO. 01-706

Ordinance No. 01-706 was read by title.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALMETTO AMENDING ORDINANCE NO. 387, THE ZONING ORDINANCE OF THE CITY OF PALMETTO, FLORIDA, BY REVISING ARTICLE III, DEFINITIONS, BY DELETING THE DEFINITION FOR "PUBLISHING AND PRINTING" AND BY ADDING DEFINITIONS FOR "PRINTING, LIGHT"; "PRINTING, MEDIUM"; AND "PRINTING, HEAVY"; BY REVISING ARTICLE IV, SECTION 4.2 SCHEDULE OF PERMITTED AND CONDITIONAL USES BY DISTRICT BY DELETING THE USE "PUBLISHING AND PRINTING" AND BY ADDING THE USES "PRINTING, LIGHT"; "PRINTING, MEDIUM"; AND "PRINTING, HEAVY"; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE (ZCA0102)

Public hearing was opened; no public comment, public hearing was closed.

MOTION: Mrs. Keefer moved, Ms. Bryant seconded and motion carried unanimously to adopt Ordinance No. 01-706.

3. JONES, EDMUNDS & ASSOCIATES (Smith & Gillespie) and
4. SRF LOAN FUNDING PROJECTIONS

Jeff Siewert distributed a spreadsheet reviewing city projects. Mrs. Conlon stated staff would like the opportunity to review the report to identify and research any possible differences between the engineer's data and the data compiled by staff.

MOTION: Ms. Bryant moved and Mr. Williams seconded to place a moratorium on any projects requiring engineering until such time we receive a full audit report from the auditor.

Discussion ensued on the requirements of the SRF loan funding the projects and time constraints faced by the city. Also discussed in conjunction with this topic was the city's purchasing policy and the six-month review the city's auditor is currently performing.

Ms. Bryant withdrew her motion and Mr. Williams withdrew his second. Staff will review the information and bring the topic back to Council at the April 30, 2001 meeting.

5. EXPENDITURES OVER \$500

A) City Clerk's Office

MOTION: Ms. Cornwell moved, Mrs. Keefer seconded and motion carried unanimously to approve the installation of security locks on two city hall doors not to exceed \$1,670.00.

MOTION: Ms. Cornwell moved, Mrs. Keefer seconded and motion carried unanimously to approve the purchase of a digital camera and accessory kit not to exceed \$609.97.

MOTION: Ms. Cornwell moved, Ms. Bryant seconded and motion carried 3 to 2 to approve payment by CRA not to exceed \$16,500 for the demolition of the apartment building. Mrs. Lancaster and Mr. Williams voted no

The agreement for public use of the parking lot between the city and the First Methodist Church is to be available for Council's review at the May 7, 2001 meeting.

B) Police Department

MOTION: Ms. Cornwell moved, Mrs. Keefer seconded and motion carried unanimously to approve the purchase of electric cart batteries not to exceed \$1,300 and expenditure of grant funds to Graphic Imaginations not to exceed \$1,195.00.

6. CONSENT AGENDA

A) Minutes: March 26, 2001 and April 2, 2001

B) March Check Register

C) Special Function Permit – Cinco de Mayo at Alvarez Mexican Restaurant

Ms. Bryant asked for an explanation concerning several of the issued checks. Mrs. Conlon also discussed blanket purchase orders and drawing supplies from Central Stores.

Discussion was held concerning the Cinco de Mayo celebration at the Alvarez Mexican Restaurant. It was consensus of Council to change the closing time of the event to 10:00 p.m. on the Special Function Permit. Mrs. Alvarez was also asked to have someone patrol the parking area after the event. Mayor Whitesel will advise the mobile home park of the upcoming event.

MOTION: Mrs. Keefer moved, Ms. Bryant seconded and motion carried unanimously to approve the Consent Agenda.

7. DEPARTMENT HEAD REPORT

Karen Conlon, City Clerk

Discussed how the new purchasing procedure would affect similar purchases under \$500 that are currently being made, as well as independent PO's.

8. MAYOR'S REPORT

An article on the city will appear in the next issue of the MADDOX REPORT.

9. INDIVIDUAL REPORT

Ms. Cornwell

Mr. Hickey reported SWIM is willing to do another appraisal on the estuary property based on placement of a road on the eastern side of the property.

The Manatee County attorney's opinion on the Sunshine Law requested by Mr. Williams will be forwarded to Florida League of Cities for review.

The message for business recycling will be on the next cycle of the water billing.

Mrs. Keefer

Commented on the traffic citation report.

Questioned if the city is monitoring violators of the watering regulations. The topic will be addressed by staff.

Mrs. Lancaster

Grateful for Public Works repairing pot holes. Requested the railroad track on 10th St. and 8th Ave. be looked at for repair.

Mr. Williams

Advised the striping of streets, especially the stop block, needs to be looked at and possible use some of the money from the paving budget funds.

Requested a copy of the new water contract.

Inquired if the Verizon issue at 10th & 10th has been finalized. Mr. Hickey reported the Verizon staff has not yet responded.

Asked for a follow-up in writing concerning the sidewalk at Carr Drain.

Inquired about the Purchasing and Attorney positions. The purchasing position will be filled after the change in the purchasing policy. The attorney interviews are proceeding.

Palmetto City Council
April 16, 2001

DEP has not approved the re-use installation on 17th Street as part of the city's in-kind services so re-use will be installed next at the area between 7th and Rinkers Concrete. Following that installation, reuse will be placed in the area from 7th Ave. over to 10th and will connect with Martin Luther King.

Ms. Bryant

Asked Mr. Hickey to review fencing along Hidden Lakes and submit his recommendation to Council. Also discussed was plantings on the peninsula.

A complaint has been received about the catch basin in the canal off 20th and 21st Avenue. Mr. Hickey will confirm the maintenance schedule of the catch basin (silt boxes) and report back to Council.

Meeting adjourned at 8:45 p.m.

Minutes approved: May 7, 2001



Karen A. Conlon
City Clerk

Audio tapes of the meeting are on file in the city clerk's office.