

**Palmetto City Council  
March 4, 2002 7:00 PM**

**Elected Officials Present:**

**Larry Bustle, Mayor  
Mary Lancaster, Vice Mayor  
Shirley Bryant, Council Member  
Tamara Cornwell, Council Member  
Charlie Grace, Council Member  
Brian Williams, Council Member**

**Staff and others present:**

**Alan Prather, City Attorney  
Karen A. Conlon, City Clerk  
Chief Garry Lowe, Palmetto Police Department  
Mike Hickey, Public Works Director  
Margaret Tusing, Planning & Zoning Administrator  
Diane Ponder, Administrative Assistant**

**Mayor Bustle called the meeting to order at 7:00 pm. He gave the invocation followed by the pledge of allegiance to the United States flag.**

**1. APPROVAL OF MARCH 4, 2002 AGENDA**

**MOTION: Ms. Bryant moved, Mrs. Lancaster seconded and motion carried unanimously to approve the March 4, 2002 agenda.**

**2. DIAZ APPEAL**

**Mayor Bustle opened the public hearing. Mrs. Conlon discussed the request for the continuation.**

**MOTION: Ms. Bryant moved, Mr. Williams seconded and motion carried unanimously to approve the continuation of the Jamie Diaz appeal hearing until March 18, 2002.**

**3. JOB DESCRIPTION PAY PLAN GRADE CHANGE**

**Mrs. Lancaster discussed the job descriptions of the city's administrative assistants. Mrs. Conlon explained Mr. Hickey has written the description for Mrs. Johnson, including the fact she supervises five employees. This change in the pay plan grade corrects the fact she had her title changed by a prior department head without creating or amending the job description.**

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**MOTION:** Ms. Cornwell moved, Ms. Bryant seconded and motion carried 4 to 1 to approve the pay grade for Gracie Johnson to grade 10 from grade 8, with the new title being Administrative Supervisor, retro-active to October 1, 2001. Mrs. Lancaster voted no.

#### **4. CHARTER REVIEW COMMITTEE**

**The Charter Review Committee appointees were listed as follows:**

<b>Larry Bustle:</b>	<b>John Marble and Ron Witt</b>
<b>Brian Williams:</b>	<b>Donna Keefer and John Slocum, Jr.</b>
<b>Shirley Bryant:</b>	<b>Ellen Leonard and Beverly Varnadore</b>
<b>Charlie Grace:</b>	<b>Clyde Boltz and Robert Buchanan</b>
<b>Tamara Cornwell:</b>	<b>Mike Lowery and Frank Brunner</b>
<b>Mary Lancaster:</b>	<b>Constine Gillyard and Cynthia Fobbs</b>

**MOTION:** Ms. Bryant moved, Mrs. Lancaster seconded and motion carried unanimously to approve the appointments to the Charter Review Committee.

**Discussion ensued on developing guidelines for the committee. Mrs. Conlon advised Council that Florida League of Cities has suggested contacting USF's Government Institute concerning a facilitator attending some of the committee meetings. It was suggested the proposed guidelines be available for Council's review at the March 11, 2002 meeting.**

#### **5. HERITAGE PARK FLAG POLE**

**MOTION:** Ms. Bryant moved, Mr. Grace seconded and motion carried unanimously to approve the expenditure to Flags Plus, Inc. for the purchase of a flag pole not to exceed \$565 and also the expenditure to supply lighting not to exceed \$150.

#### **6.1<sup>ST</sup> READING ORDINANCE NO. 02-721**

**Margaret Tusing informed Council items numbered 6 through 15 were being removed from the agenda. The items are all related to plan amendments and annexations that are too large to do as small scale amendments. A transmittal public hearing for the items will be held March 18, 2002. Attorney Prather conferred with Mrs. Tusing, conveying the proper sequence to follow when handling these types of ordinances.**

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**7. 1<sup>ST</sup> READING & APPROVE FOR ADVERTISING ORDINANCE NO. 02-731**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALMETTO, AMENDING ORDINANCE NO. 387, THE ZONING ORDINANCE OF THE CITY OF PALMETTO, FLORIDA, TO CHANGE THE ZONING OF THE PROPERTY DESCRIBED IN SECTION ONE OF THIS ORDINANCE FROM CHI (COMMERCIAL, HEAVY/INDUSTRIAL) TO P (PUBLIC); PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (Z0206/City of Palmetto/Lincoln Memorial Park; 1 acre)**

**MOTION: Ms. Bryant moved, Mrs. Lancaster seconded and motion carried unanimously to approve Ordinance No. 02-731 for advertising and schedule a public hearing for March 18, 2002.**

**8. 1<sup>ST</sup> READING & APPROVE FOR ADVERTISING ORDINANCE NO. 02-732**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALMETTO, AMENDING ORDINANCE NO. 387, THE ZONING ORDINANCE OF THE CITY OF PALMETTO, FLORIDA, TO CHANGE THE ZONING OF THE PROPERTY DESCRIBED IN SECTION ONE OF THIS ORDINANCE FROM A-1 (SUBURBAN AGRICULTURE/COUNTY) TO P (PUBLIC/CITY); PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE (Z0207/City of Palmetto/Palmetto High School Expansion; 9.92 acres)**

**MOTION: Ms. Bryant moved, Ms. Cornwell seconded and motion carried unanimously to approve Ordinance No. 02-732 for advertising and schedule a public hearing for March 18, 2002.**

**9. 1<sup>ST</sup> READING & APPROVE FOR ADVERTISING ORDINANCE NO. 02-733**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALMETTO, AMENDING ORDINANCE NO. 387, THE ZONING ORDINANCE OF THE CITY OF PALMETTO, FLORIDA, TO CHANGE THE ZONING OF THE PROPERTY DESCRIBED IN SECTION ONE OF THIS ORDINANCE FROM PD-MU (PLANNED DEVELOPMENT-MIXED USE/COUNTY) TO CG (COMMERCIAL, GENERAL/CITY); PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE (Z0208/City of Palmetto/Winn Dixie Marketplace Out Parcels; 4.48 acres)**

**MOTION: Ms. Bryant moved, Mr. Williams seconded and motion carried unanimously to approve Ordinance No. 02-733 for advertising and schedule a public hearing for March 18, 2002.**

**10. CONSENT AGENDA**

- A) Minutes: February 4, 11, 18 and 25, 2002 Council Meetings
- B) February Check Register
- C) Special Function Permit: (1) Amendment to Children's Parade & Party in the Park (Street closure); (2) Turner Chapel/AME Church Health Fair; (3) Easter Sunrise Service

**MOTION:** Ms. Bryant moved, Mrs. Lancaster seconded and motion carried unanimously to approve the Consent Agenda.

**11. DEPARTMENT HEAD REPORT**

**Mike Hickey, Public Works Department**

The pipes installed on 7<sup>th</sup> Street between 11<sup>th</sup> and 14<sup>th</sup> Avenues have been pressure tested. Construction to cross 14<sup>th</sup> Avenue will begin soon, mandating the closure of 14<sup>th</sup> Avenue between 5<sup>th</sup> and 10<sup>th</sup> Streets.

**Karen Conlon, City Clerk**

The follow up retreat was scheduled for April 6, 2002.

William DeSue was scheduled to speak to Council March 11, 2002 concerning the recent city wide diversity training.

April 1, 2002, a joint meeting beginning at 5:30 p.m. was scheduled with Council, CRA, and the P&Z Board to hear a presentation from Cardinal Associates regarding the economic development plan proposed by the Enterprise Zone.

**12. MAYOR'S REPORT**

Mr. Prather updated Council on the Forristall annexation suit between Manatee County and the city. Mrs. Forristall has acquired title to the FPL property but is unable to deal with CSX on the Atlantic Land parcel. Mr. Prather advised the city to settle with Manatee County as the city will not have the sequence of adoption of the annexation ordinances. Mr. Prather advised Mrs. Forristall to communicate with Mayor Bustle or Mrs. Tusing regarding this topic.

The city's Better Manatee Day projects will the replanting of grass at the Estuary Park and assembling a prefabricated building at Taylor Park.

The next Accord session is March 20, 2002.

The copy of the letter sent to legislators regarding the CRA has been distributed to Council. Mayor Bustle advised Council it appears this issue may go away.

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**Discussing the policy governing citizens serving of city boards/committees, Mayor Bustle informed Council the policy did not include the fact family members are permitted to serve on ad hoc committees.**

**MOTION: Ms. Cornwell moved, Ms. Bryant seconded and motion carried unanimously to allow family members of Council Members to serve on ad hoc committees in the City of Palmetto.**

**Advised Council the City Council Suspense Log has been developed. The department heads will update the log prior to publication of the agenda book, where it will be placed in the front for Council's review of current issues.**

### **13. INDIVIDUAL COMMENTS**

#### **Mrs. Lancaster**

**Commended Mr. Hickey on the safety meeting conducted for Public Works.**

**Inquired the status of construction at 4<sup>th</sup> Avenue. On a similar topic, Mrs. Conlon informed Council Amy Perez of FDOT had come to tour the areas of traffic concerns. She asked for accident reports from 1999 and 2000, in addition to the 2001 report in her possession, and will come back to the city after compilation of the information.**

**Requested Mrs. Conlon determines the cost of the city handling its election vs. the Supervisor of Elections, which cost the city approximately \$1,400.**

#### **Mr. Grace**

**The city does not handle special function permits for events held in the arena at the Manatee County fairgrounds. Discussed the issue of noise from the events.**

**Commented on the memo from the Police Department's activities, stating he would like to see a memo of this type from each department.**

#### **Ms. Bryant**

**Staff will check into placing the city's monthly calendar on its web site.**

#### **Mr. Williams**

**Advised he attended the opening ceremonies of Little League rather than attending the Palm Bay Mobile Home Park meeting.**

**The Historic Commission is very pleased with the flag pole. He also relayed comments from the organization regarding the satisfactory communication with the city.**

**Inquired on the pressure testing scheduled for pipes at 4<sup>th</sup> Avenue. Inquired when the paving of this area would take place. Mr. Hickey replied the paving will be coordinated with the paving company on both this project and the 7<sup>th</sup> Street project.**

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**Mr. Hickey reported the next phase of reuse construction will be at Taylor Park.**

**Asked staff to research a new sound system. Mrs. Conlon reported she would be attending a city clerk's meeting that addresses this topic and digital recording systems. Mr. Williams suggested placing this topic for consideration in the budget process.**

**The handwritten memo has been entered into the complaint system.**

**Ms. Cornwell**

**Reported touring Albertsons' location and comments received concerning the lack of a left-hand turn onto 8<sup>th</sup> Avenue. Discussion ensued on the traffic flow heading north from Albertson's. Mrs. Tusing reported FDOT issues the driveway permits and is not allowing the left turn onto 8<sup>th</sup> Avenue. She also discussed the possible use of pavement marking and splitter islands to control the 8<sup>th</sup> Avenue exit. Discussion ensued on the traffic backup on 10<sup>th</sup> Street at the 8<sup>th</sup> Avenue intersection as well as traffic using the mobile home streets as exits. Ms. Cornwell suggested looking at the two accesses and be proactive in traffic control. Mr. Williams requested copies of the minutes of the P&Z Board and DCR meetings addressing the project.**

**The Tropic Isles Mobile Home Park visit is slated for March 16, 2002 and Colonial Mobile Manor is March 23, 2002.**

**Palmetto's Heritage Day is Saturday, March 9, 2002 beginning at 10:00 am.**

**Chief Lowe**

**The memo distributed contains information on his department's activities from January 7, 2002.**

**14. CITIZEN COMMENT**

**There was no public comment.**

**Meeting adjourned at 8:20 pm.**

**Minutes approved: March 18, 2002**

  
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**Karen A. Conlon  
City Clerk**