

Palmetto City Council
January 28, 2002 7:00 PM

Elected Officials Present:

Larry Bustle, Mayor
Mary Lancaster, Vice Mayor
Tamara Cornwell, Council Member
Charlie Grace, Council Member

Elected Officials Absent:

Shirley Bryant, Council Member
Brian Williams, Council Member

Staff and others present:

Alan Prather, City Attorney
Karen A. Conlon, City Clerk
Chief Garry Lowe, Palmetto Police Department
Mike Hickey, Public Works Director
Diane Ponder, Administrative Assistant

Mayor Bustle called the meeting to order at 7:00 p.m.

Executive Director Ingrid McClellan of Keep Manatee Beautiful presented the city with a \$4,608 check representing a grant from Bank of America. The funds will purchase 24 sabal and 14 queen palm trees to complete the "Gateway to Manatee, Phase II."

1. US 301/41 WIDENING PROJECT PROFESSIONAL SERVICES AGREEMENT

Tanya Lukowiak recapped the project as a CDBG \$750,000 economic development grant to be matched by Riviera Dunes, which will create 222 jobs. Two companies replied to bid for qualifications, resulting in the bid being awarded to Wade-Trim. Discussion ensued on the Wade-Trim Professional Services Agreement. Attorney Prather reviewed the contract with Council, detailing items of which they should be aware, stating there were no legal issue in the exhibit, the agreement is not illegal or incorrect. Attorney Prather will document his findings, after which staff will contact Wade-Trim for a more specific contract. Once the revised contract is received, Attorney Prather will review the document and sign off on the document.

MOTION: Ms. Cornwell moved, Mr. Grace seconded and motion carried unanimously to approve the Wade-Trim Professional Services Agreement for the US 301/41 widening project pending suggestions Mr. Prather made in his review.

2. DISCUSSION – CITY PARK FEES

Mayor Bustle deferred the topic until February 4, 2002.

Mayor Bustle recognized city employees Robin Cadle for his outstanding performance during the Manatee County Fair. Also recognized were Geoff Seger and Tanya Lukowiak for developing the concept of the city's booth.

3. CHARTER REVIEW COMMITTEE

Mayor Bustle discussed the concept of having each council member nominate two people to serve on the charter review board. Mayor Bustle also discussed instituting a policy whereby individuals will serve on only one standing city board or committee. Attorney Prather advised Council the city's ordinances did not set forth provisions that firmly establish perimeters for the charter review committee. The issue of council members appointing family members to board is being researched. Attorney Prather recommended the adoption of a resolution clearly stating how the charter review committee should be constituted. The city clerk and attorney will work together to develop the draft resolution.

4. CITY TOUR

The tour to review the minimum standards of the city will be conducted February 11, 2002, replacing the regularly scheduled council meeting. The planning, building and code enforcement officials will be included in the tour.

5. RETREAT – DISCUSSION OF CONTRACTS

A) Christian Retreat

MOTION: Ms. Cornwell moved, Mrs. Lancaster seconded and motion carried unanimously to approve the Christian Retreat contract for February 16, 2001 not to exceed \$120.

B) Mike Finney contract

The contract for facilitator Mike Finney was tabled until February 4, 2002.

6. CONSENT AGENDA

A) Minutes of January 7 and January 14, 2002 Council Meetings

B) Special Function Permit for Run for Runaways 5

MOTION: Mr. Grace moved, Ms. Cornwell seconded and motion carried unanimously to approve the Consent Agenda.

7. DEPARTMENT HEAD REPORT

Chief Lowe, Police Department

There were very few altercations during the fair.

The department heads will meet this week to discuss the zero tolerance policy. Department heads were reminded to be very explicit when describing the penalty for violating the policy.

Karen Conlon, City Clerk

Three bilingual employees from city hall have agreed to act with Council Member Lancaster as liaisons to the Spanish speaking community.

Graffiti in the city has been removed.

The packinghouse and CSX property has been cleaned up. The city does the work on the CSX property and bills the company.

The motor homes adjacent to Palmetto Mobile Home Park are being removed.

The schedule for the mobile home parks is being compiled.

Mike Hickey, Public Works Department

Commended his staff on their participation in the fair.

Commented on the cooperation enjoyed between his department and the police department during the Martin Luther King Day parade.

Two bidders have requested plans and specifications on the Oakridge and Carr Drain projects.

8. INDIVIDUAL COMMENTS

Mrs. Lancaster

Mr. Hickey discussed his criteria for job advancement in the public works department. Human Resources is also working in gathering information on this topic.

Inquired about the salary of Interim Chief Bright. The topic was placed on the February 4, 2002 agenda.

Ms. Cornwell

Commented on the fair and the Martin Luther King Day parade.

Mr. Grace

Commented on the fair.

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Encouraged everyone to attend the charter government meetings. Discussed a city impact fee. Attorney Prather advised a proposal and timeframe of activities was to have been developed from the previous mayor's office. Attorney further discussed case law pertaining to city impact fee ordinances.

Suggested a survey of city streets needing repair should be done, after a priority list of the project should be completed.

Mayor Bustle

Reviewed his prior week's schedule.

Ms. Cornwell named the alternate to the MPO.

Suggested the city should revisit the facility investment fee issue.

Stated the zero tolerance policy is a citywide issue, not a matter for only the police department.

Suggested swearing-in public speakers. Attorney Prather will work with the mayor to initiate the procedure.

9. CITIZEN COMMENT

William McMillan spoke on the impact of racism and discrimination, stating his hope the zero tolerance policy is accessible to the public before finalization.

Meeting adjourned at 8:45 p.m.

Minutes approved: February 4, 2002



**Karen A. Conlon
City Clerk**