

Palmetto City Council
Minutes
June 2, 2003

Elected Officials Present:

Larry Bustle, Mayor
Shirley Bryant, Vice Mayor
Tamara Cornwell, Council Member
Charlie Grace, Council Member
Mary Lancaster, Council Member
Brian Williams, Council Member

Staff and others present:

Attorney Alan Prather
Mary Jean Forrester, Deputy City Clerk
Lt. Craig Himes
Mick Hickey, Public Works Director
Jessica McCann, Planning & Zoning Administrator
Diane Ponder, Administrative Assistant

Mayor Bustle called the meeting to order at 7:00 p.m.

Mayor Bustle gave the invocation followed by the Pledge of Allegiance to the United States Flag.

PUBLIC COMMENT

Devin Harms, 906 35th Ave. Dr. W. informed Council some of the homeowners on 35th Ave. Dr. W., whose are properties located in the county, have petitioned the county to pave their road. They are requesting to have City of Palmetto sewer lines and stormwater run-off pipes installed at the time of paving. Mayor Bustle advised Mr. Harms the City's ordinance would require the homeowners to petition the City for annexation before the requested services could be provided.

1. APPROVAL OF AGENDA

MOTION: Ms. Bryant moved, Mrs. Lancaster seconded and motion carried 5-0 to approve the June 2, 2003 agenda.

2. CONSENT AGENDA

A) Minutes: May 12, 2003 City Council Workshop Meeting
Minutes: May 19, 2003 City Council Meeting

MOTION: Ms. Bryant moved, Mrs. Lancaster seconded and motion carried 5-0 to approve the Consent Agenda.

3. APPOINTMENT APPROVAL

Mayor Bustle discussed the intent of the resolution creating the Historic Preservation Board was to have the president of the Palmetto Historic Commission be a standing member. Mr. Lance Thornton is the new president of the commission, and will replace Delbert Reeder on the board. Council will be asked to ratify the commission's president as a member of the Historic Preservation Board as changes occur.

MOTION: Ms. Bryant moved, Mr. Williams seconded and motion carried 5-0 to approve Mayor Bustle's appointment of Lance E. Thornton to the Historic Preservation Board.

MOTION: Ms. Bryant moved, Mr. Grace seconded and motion carried 5-0 to approve Mayor Bustle's appointment of Kevin E. Taylor to the General Employees' Pension Plan Board of Trustees.

4. 1st READING & ADVERTISING APPROVAL ORDINANCE NO. 03-780

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALMETTO, AMENDING ORDINANCE NO. 387, THE ZONING ORDINANCE OF THE CITY OF PALMETTO, FLORIDA, BY CHANGING THE ZONING OF THE PROPERTY DESCRIBED IN SECTION ONE OF THIS ORDINANCE FROM RM6 TO PDH (PLANNED DEVELOPMENT HOUSING); PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (Z0304 Habitat for Humanity, 502-610 11th St. Dr. W. and 510-613 12th St. W., approximately 5.78 acres)

Mr. Williams requested that ordinances be provided in their entirety when presented to Council for advertising approval.

MOTION: Ms. Bryant moved, Mrs. Lancaster seconded and motion carried 5-0 to approve Ordinance No. 03-780 for advertising and schedule a public hearing for June 16, 2003.

5. PRESENTATION OF AUDIT MANAGEMENT LETTER BY CPA ASSOCIATES

Mr. William Hawthorne, CPA Associates, presented the final draft of the Management Letter for the audit for year-end September 30, 2002. Of the twelve recommendations made in the previous Management Letter, six were fully implemented, two were partially implemented and four are being reported again. Mr. Hawthorne discussed each current year finding and CPA Associates' recommendations.

Discussion ensued on funding the recommended additional staff member in the Finance Department.

The entire audit report will be presented to Council for their acceptance at the June 16, 2003 Council meeting.

6. RESOLUTION NO. 03-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMETTO, FLORIDA, AUTHORIZING THE EXECUTION OF DOCUMENTS TO EXTEND THE CONTRACT OF STANSBURY RESOLUTIONS BY DESIGN, INC.

Council requested Charter Committee Chair Ron Witt update Council on the status of the review before approving additional funds for the facilitator. The item was continued to June 16, 2003.

7. SPECIAL FENCE PERMIT - 1910 6TH ST. W.

MOTION: Ms. Cornwell moved, Ms. Bryant seconded and motion carried 5-0 to approve the Special Fence Permit for 1910 6th St. W.

8. PALMETTO HIGH SCHOOL BUILDING SET BACK APPROVAL

Bob Lombardo, engineer for the project and David Deltasto, architect, presented the site plan for the Palmetto High School expansion. City Code requires Council approval for the setback on public projects.

MOTION: Ms. Cornwell moved, Mr. Williams seconded and motion carried 5-0 to approve the Palmetto High School front building set back.

9. DISCUSSION-INTERLOCAL AGREEMENT FOR PUBLIC SCHOOL FACILITY PLANNING

Mr. Prather advised Council the School Board and cities are under statutory obligation to obtain approval by October 1, 2003. The "redlined" draft before Council seeks the municipalities' conceptual approval for submission to the Department of Community Affairs by June 15, 2003, regardless of the City's approval, where it will be reviewed and then returned to the cities for final approval.

MOTION: Ms. Cornwell moved, Ms. Bryant seconded to approve in concept and authorize Mayor Bustle to execute the Interlocal Agreement for Public School Facility Planning.

Discussion ensued on the fact the document had not been presented to Council for review prior to seeking their approval. Mr. Prather explained the interlocal agreement reflects the statute that deals with the exchange of information; the document does not restrict the City from participating in school planning within the limits of the City's jurisdiction. The agreement allows the School Board and municipalities to review individual documents for long-range plans. Attorney Prather further informed Council both the School Board and municipalities faced penalties if the document is not approved by October 1, 2003. Council requested the School Board be contacted to schedule a meeting with Council to review the document.

Attorney Prather advised the motion on the floor should be amended to delete the authorization for Mayor Bustle to execute the agreement.

MOTION: Ms. Cornwell moved, Ms. Bryant seconded to accept the amendment to the motion on the floor.

Mayor Bustle called for a vote on the motion. Ms. Cornwell, Ms. Bryant and Mr. Grace voted in the affirmative. Mrs. Lancaster and Mr. Williams voted no. Motion carried 3-2.

10. DEPARTMENT HEADS' COMMENTS

Lt. Himes

The last day of school saw no problems. Three PHS students were involved in an accident north of the City. Mayor Bustle suggested the site of the accident should be referred to the Community Traffic Safety Team for review.

Canine Rix is now assigned to Officer Strausser

Mike Hickey

The inspection of the turn lane on Hwy 41 at Haben Blvd was completed with no major problems needing correction.

The DRC completed its review of the 1600 Pennsylvania Avenue project. Recommendations have been provided to Planning and Zoning.

The abandoned bridge at Lone Oak has been removed.

11. MAYOR'S REPORT

Reviewed the route of the June 9, 2003 trolley tour. Ms. Cornwell asked Mr. Hickey to be prepared to discuss the reuse and backflow preventer installation in the various parts of the City. A reception will follow the tour at the Ag Museum.

The installation of the ceiling on the entryway to city hall is scheduled for Thursday.

Reminded Council the Form-1 is due July 1, 2003.

Has requested JEA to provide an update on Oakridge. Attorney Prather stated he was holding a telephone conference with McLeod's attorney on Tuesday. Mr. Prather further stated he had emailed Claude Tankersley, JEA, but he has not yet responded.

12. COUNCIL'S COMMENTS

Mrs. Lancaster

Commended Mayor Bustle on his letter to Mr. Padgett regarding Jackson Park. Mr. Hickey stated he has received a conceptual plan from Sia Mollanzar, Manatee County, for an interim drainage proposal until the 17th Street project is completed. Mr. Williams stated he had suggested removing the City pipe from the ditch on the north side of 17th Street. Ms. Bryant requested a report once the conceptual plan was reviewed and Mr. Williams requested a report on the feasibility of removing the City pipe.

Ms. Bryant

Mr. Prather will follow-up on the letter regarding Terra Ceia and stormwater management.

Requested the police department contact Mr. Lineman regarding the patrol increase on 12th Street and 17th Avenue. Public Works has recommended speed limits and patrol is implemented rather than stop signs.

Recommended the Agriculture Museum be advised the City may not be able to continue financial assistance, given the City's needs.

Ms. Cornwell

Thanked the police department for patrol on 7th Street and traffic management during the helicopter departure.

Lincoln Middle School certified 174 8th graders in CPR, resulting in two lives already having been saved. Eighteen teachers will be certified in the near future. Commended Officer Ackerman for his help in the program.

Inquired if a summer program would be developed for helmets and bikes; the ice cream program was very successful.

Need discussion on if Palmetto Elementary will have a school resource officer next year; the School Board will not contribute funding for the position. Mayor Bustle stated it was his understanding it had been decided the school would not have the officer; Council did not comment. Ms. Cornwell asked that Palmetto Elementary be notified there would be no school resource officer at the school next year.

Requested the meeting with the School Board regarding the Interlocal Agreement for Public School Facility Planning be placed on the Suspense Log.

Grant funding is available that will allow cities to open Charter schools where they are an education resource unit. With the reading initiative, some cities are looking at ways to obtain grant funds that pay teachers and keep kids in school for reading programs. Suggested the City look at the possibility of delving into the topic at the League conference as well as an interlocal with the county.

Mr. Williams

Inquired if Council was receptive to hiring a temporary person for the finance department. After discussing the topic, it was decided Mr. Free should be allowed to make suggestions for the position.

Referring to Mr. Love's comments at a previous City Council meeting regarding utility billings, Mr. Williams referenced the correspondence to Mr. Love advising \$235.91 was corrected on his bill leaving a balance of \$720.

Suggested looking into the feasibility of using the corner of Riverside Ave. and 8th Avenue for additional boat trailer parking.

Mr. Grace

Inquired if there is enough interest from Council to have staff look into relocating the pink house onto City property. Mayor Bustle discussed the cost to move the house. Ms. Bryant advised Council the Fair Board is going to discuss moving the house to the fair grounds at its next executive committee meeting.

13. PUBLIC COMMENT

Courtland Yarborough discussed moving the pink house and encouraged Council to research keeping the house in the City.

Meeting adjourned at 9:30 pm.

Minutes approved: June 16, 2003



J. E. Free, Jr.
City Clerk